

Instructions for Completing the Natural Gas Use Tax Addendum

Either the public utility tax or the natural gas use tax is due on purchases of natural gas.

Important: Include your tax registration number on all correspondence and checks.

State Natural Gas Use Tax

Volume (in therms): Enter a whole number for the total volume (in therms) of gas delivered this period. If your company received natural gas in more than one location, enter the total volume for all locations. This information will be cross-matched with the quarterly reports required from the local distribution companies.

1 MMBTU = 10 therms OR 1 therm = 100,000 BTU's.

Purchase Price: Enter only the purchase price of the gas. Do not include transportation charges.

Transportation Charges: Enter the amount of separately stated interstate and intrastate transportation charges that were not subject to public utility tax.

Total Value: Add the purchase price and the transportation charges and enter the total.

Total State Tax Due: Multiply the total value by .03852 and enter the result.

Local City Natural Gas Use Tax

From the chart below, find the city and tax rate in which you used your natural gas.

Enter the four-digit code for your city in the "Loc. City Code" column.

Enter the total value, local rate, and calculate the city tax due for each location.

Note: If your natural gas was used at a county address, you only need to complete the state portion of this tax.

State and Local City Credit(s)

If you paid tax to another state on gas used, you may be able to take that amount as a credit. Prorate the credit to the state and city portion (if applicable) of the tax based on the relative rates of the taxes.

How to Report Prior Period Adjustments

Make a copy of the original return, cross out the incorrect information and write in the correct information. You may also use a blank Natural Gas Use Tax Addendum by filling in the correct information. For either method, write "amended" at the top and include a letter of explanation.

Local City Codes and Tax Rates

Code	City	Rate	Code	City	Rate	Code	City	Rate
1701	Algona0600	3901	Grandview0600	3210	Spokane0600
3101	Arlington0600	1714	Issaquah0600	3116	Stanwood0600
1702	Auburn0500	0302	Kennewick0850		Sumas:	
1704	Bellevue0500	1715	Kent0600	3707	First \$50,000 each month	.0100
	Bellingham:		1716	Kirkland0600	3799	Over \$50,000 in a month .	.0000
3701	First \$250,000 each month0600	2721	Lakewood0600		Sumner:	
3771	Over \$250,000 in a month0100	3111	Marysville0500	2716	First \$28,571.43 each month	.0525
2902	Burlington0300	3206	Medical Lake0600	2799	Over \$28,571.43 in a month	.0000
2101	Centralia0600	3207	Millwood0200	3908	Sunnyside0600
	Chehalis:		2907	Mount Vernon0600	2717	Tacoma0750
2102	First \$10,000 annually....	.0600	3114	Mukilteo0600	1729	Tukwila0600
2181	Over \$10,000 up to		3403	Olympia0900	3406	Tumwater0600
	\$75,000 annually0100	0103	Othello0600	3911	Union Gap0600
2199	Over \$75,000 annually0000	1104	Pasco0850		Vancouver:	
3202	Cheney1475	0303	Prosser0600	0605	First \$25,000 each month	.0600
0202	Clarkston0600	3812	Pullman0800	0675	Over \$25,000 in a month .	.0125
3601	College Place0600	2711	Puyallup0400	3604	Walla Walla0600
1101	Connell0600	1724	Redmond0600		Warden:	
3104	Edmonds0600	1725	Renton0600	1313	First \$200,000 annually ..	.0600
3105	Everett0600	0304	Richland0850	1399	Over \$200,000 annually0000
1732	Federal Way0775	0604	Ridgefield0160	0606	Washougal0400
3704	Ferndale0600	1726	Seattle0600	0405	Wenatchee0600
2706	Fife0450		Selah:		0805	Woodland0600
	Goldendale:		3907	First \$2,000 each month ..	.0600		Yakima:	
2002	First \$350,000 annually...	.0600	3999	Over \$2,000 in a month0000	3913	First \$8,000 each month0600
2099	Over \$350,000 annually...	.0000	2301	Shelton0600	3989	Over \$8,000 each month0200